

**Pick Up Line Procedures
Liholiho Elementary School
SY 2016-2017**

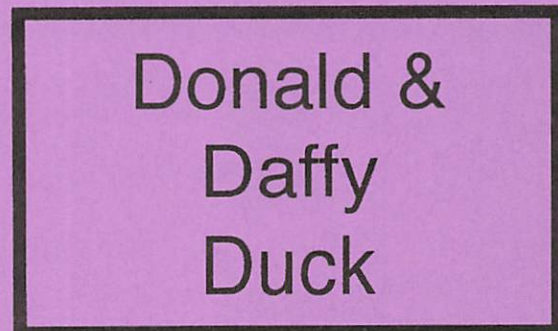
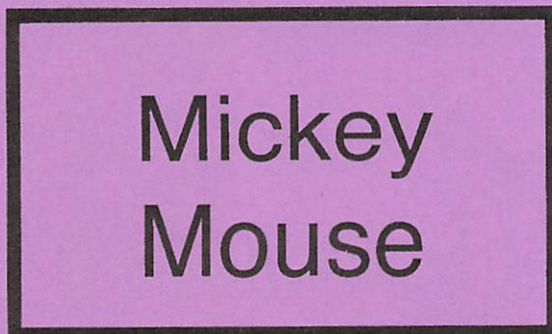
We are sending this notification to inform all Liholiho families about helping out with our pick up line process. As many of you know, the streets surrounding Liholiho Elementary are rather narrow and gridlock seems to occur at the end of each school day as many of our parents are lined up waiting to pick up their children. In an effort to establish safety, order and a better experience for our families and the surrounding community we would like to request that everyone adhere to the schedule below:

- Kindergarten/1st Grade student pick up starting at 2:15 P.M.
- 2nd Grade/3rd Grade student pick up starting at 2:20 P.M.
- 4th Grade/5th Grade student pick up starting at 2:25 P.M.

We request that everyone follow this schedule due to the fact that each grade level takes time to make it to the pick up area depending on age and proximity - i.e. Kindergarteners are located in F and G building ground floor classrooms (nearer), while 5th Graders are located in J Building third floor classrooms (farther away).

We understand that circumstances may sometimes require parents to come earlier than the schedule requires. However, please do your best to follow the schedule in order to make pick up a better, more orderly and safer experience!

Also, please assist us by creating a sign (cardboard works great) of your **child(ren)'s name** in big letters. It will make it easier for us to spot your vehicle and gather your child. See examples below.



Thank you for understanding.

Blue skies,

Liholiho Elementary School and Staff