

LIHOLIHO LAULIMA PTA
GENERAL MEMBERSHIP MEETING
Liholiho Elementary School, Cafeteria
March 8, 2017 6:00pm

MEETING MINUTES

- I. Call to Order: Meeting was called to order by March GMM Chair Mirasol Domingo at 6:00 pm.
- II. President's Report, Paul Murphy
 - A. Brief overview of the PTA and what parents can expect if they are interested in joining.
- III. Fundraising Committee Report, Lawrence So
 - A. Miscellaneous Updates
 - Give Aloha raised over \$9,000
 - Fun Fair raised over \$10,000
 - Kahala Mall VME raised over \$500
 - Walkathon raised over \$8,000
 - Kona Ice raised over \$1,700
 - To date, the fundraising team has raised about \$30,000
 - You can find Walkathon pictures on the Liholiholaulima.org website. If you aren't currently subscribed, we strongly urge you to sign up.
 - B. Annual Goal for 2017 is over \$40,000
 - The money raised helped us purchase the fish playground right outside and also the new audio system for the cafeteria and the wireless microphones.
 - C. Upcoming Fundraising Events
 - CPK Night is on Tuesday, 3/14. 20% of proceeds will go back to school.
 - Readathon coming up during Spring Break.
- IV. Nominations Committee Update
 - A. We are currently looking for parents to fill the following positions on the PTA:
 - Membership
 - Secretary
 - Fundraising (x4)
 - March GMM
 - May GMM
 - Hospitality
 - Special Activities
- V. Treasurer Report, Shelby Ozaki
 - A. Budget detail is available for parents to view during tonight's meeting (provided as an attachment to these minutes).

**Budget 2016-17
as of 3/08/17**

Administration Operations	Approved Budget	Spent	Available	Notes/Pending
Financial statements	100.00	66.91	33.09	year-end audit exp
Counselor	500.00	270.92	229.08	
Exec Board Disc Fund	500.00	313.93	186.07	
Facilities	3,000.00	5,107.40	(2,107.40)	new sound system \$3k
Hospitality	125.00	0.00	125.00	
Printing	500.00	0.00	500.00	year-end exp
PCNC	1,700.00	72.88	1,627.12	volunteer appreciation at year-end
Principal's Fund	500.00	228.61	271.39	
State PTA Convention	300.00	0.00	300.00	2 members attend in April
Teacher-Staff Appreciation	500.00	0.00	500.00	year-end exp
Website	100.00	32.48	67.52	
Subtotal	7,825.00	6,093.13	1,731.87	
Assessments				
Fees & Penalties	25.00	1.00	24.00	
PTA Insurance & Bonding	275.00	100.00	175.00	
State Taxes	2,500.00	84.43	2,415.57	
Subtotal	2,800.00	185.43	2,614.57	
Meetings				
Fundraising Planning				
Childcare	200.00	0.00	200.00	
Executive Board Childcare	350.00	120.00	230.00	
Open House Childcare	180.00	60.00	120.00	
Installation of Officers	450.00	0.00	450.00	year-end exp
Custodian Services	450.00	240.00	210.00	
December 2016 Gen. Mtg.	180.00	145.36	34.64	dry cleaning for suits - pending
March 2017 Gen. Mtg.	100.00	0.00	100.00	
May 2017 Gen. Mtg.	100.00	0.00	100.00	
Subtotal	2,010.00	565.36	1,444.64	
Special Programs				
Additional event insurance	500.00	0.00	500.00	
Family Night	100.00	94.95	5.05	movie night
Fine Arts-Reflections	500.00	406.62	93.38	
JPO/Safety Program	500.00	0.00	500.00	new equipment, luncheon
Wellness Program	100.00	68.82	31.18	
IXL-Kidbiz Support	200.00	0.00	200.00	
Special Activities-Christmas Parade/May Day	200.00	50.00	150.00	reg fee
Subtotal	2,100.00	620.39	1,479.61	
Support Fund				
Lunchroom Supervisor	2,000.00	0.00	2,000.00	year-end exp
Part-Time Teacher (1)	20,000.00	0.00	20,000.00	year-end exp
Subtotal	22,000.00	0.00	22,000.00	
TOTAL	36,735.00	7,464.31	29,270.69	

17.02 Banking Summary

7/1/2016 through 2/28/2017



Category	7/1/2016- 2/28/2017
INCOME	
Donations - Non-taxable	
Amazon Smile	46.76
Christmas Parade Donations	67.04
Fun Fair Donation	381.50
Give Aloha Direct	562.00
Give Aloha Donation	9,454.18
Give Aloha Matching	2,045.86
Kahala Mall Very Merry Event cards	0.00
Kona Shave Ice	1,396.20
Membership Dues	89.75
Walk-a-thon	3,422.00
TOTAL Donations - Non-taxable	17,465.29
Fundraising Revenue	
Fun Fair	16,492.68
Pre-Orders	4,941.50
TOTAL Fun Fair	21,434.18
Fun Fair Food donation	20.00
General Meetings	
Dec	
Food	252.00
TOTAL Dec	252.00
TOTAL General Meetings	252.00
Hydraflasks	210.00
Very Merry Passport	515.00
TOTAL Fundraising Revenue	22,431.18
Interest Income	2.57
Special Activities	
Christmas Parade Revenue	136.40
TOTAL Special Activities	136.40
TOTAL INCOME	40,035.44

EXPENSES	
Admin Operations	
Compilation	66.91
Counselor	270.92
Exec Board Discretionary Fund	313.93
Facilities	5,107.40
PCNC	72.88
Principal's Fund	228.61
Website	32.48
TOTAL Admin Operations	6,093.13
Assessments	
Fees & Penalties	1.00
Insurance & Bonding	100.00
Taxes	
HI State Tax Collector	84.43
TOTAL Taxes	84.43
TOTAL Assessments	185.43

Fundraising Expense	
Dec Gen Mtg	535.64
Fun Fair	547.38
Custodial Services	525.10
Food	2,708.52
Fun Fair Rides	2,364.35
Games	849.16
Grade Prize	2,108.32
Parking	165.34
Signage	242.59
Supplies	45.42
Volunteers	164.83
TOTAL Fun Fair	9,721.01
Walk-a-thon	58.55
TOTAL Fundraising Expense	10,315.20
Meetings	
Child Care	
Executive Board	120.00
Open House	60.00
TOTAL Child Care	180.00
Childcare	60.00
Custodial Services	240.00
TOTAL Meetings	480.00
Special Programs	
Reflections-Fine Arts	406.62
Special Activities	
Christmas Parade Expense	194.40
Movie Night	94.95
TOTAL Special Activities	289.35
Wellness Program	68.82
TOTAL Special Programs	764.79
TOTAL EXPENSES	17,838.55

TRANSFERS	
FROM Checking (FHB) 2016-17	15,000.00
FROM Checking - Regular 2015-16	39,333.19
TO Checking (BOH) 2016-17	-15,000.00
TO Checking (FHB) 2016-17	-39,333.19
TOTAL TRANSFERS	0.00

OVERALL TOTAL **22,196.89**

17.02 Account Balances - As of 2/28/2017

Account	2/28/2017 Balance
Bank Accounts	
Checking (BOH) 2016-17	37,164.48
Checking (FHB) 2016-17	24,365.60
TOTAL Bank Accounts	61,530.08
OVERALL TOTAL	61,530.08