

LIHOLIHO LAULIMA PTA
BOARD OF DIRECTORS MEETING
Liholiho Elementary School, Library
March 16, 2017 6:30pm

MEETING MINUTES

- I. Call to Order: This meeting was called to order by President, Paul Murphy at 6:30 pm with a quorum of fourteen (14) voting members. Note: This board of nineteen (19) voting members needs a quorum of ten (10).

Members Present: Christina Small*, Paul Murphy*, Shelby Ozaki, Misty Sumida, Lori Ikeda-Ng, Jocelyn Gabriel, Evi Miyasaki, Lawrence So, Tricia Kunihiro, Mirasol Domingo, Shaleah Soliven, Heather Florendo, Renee Young-Chan, Shannon Oide, Grant Giventer, Sachi Matsushita

Members Excused/Absent: Danica Wong, Staci Yoshihara, Vince Soliven

**Denotes non-voting member. **Denotes co-chair sharing 1/2 vote.*

Thank you to members providing potluck tonight: Lori, Lawrence, Mirasol, Jocelyn, Renee, Tricia

II. Principal's Report: Mrs. Small

- Mr. Towata will be moving so the school will be recruiting for his position
- 100 GEs were received for kindergarten
- Dr. Costa presented an award to the school
- The school had the highest increase in reading and math in the complex.
- The SCC approved the three year academic plan which will focus on reading, math (Stepping Stones), science standards, parent involvement by putting online resources for parents to help children, and iReady
- Upcoming events:
- 3/25 Makua is coordinating the 4th graders participating in the Prince Kuhio parade on 3/25. Wear Liholiho shirts or blue.
- April: Key Club will paint the parking lot and possibly xeriscape the area by the new walkway
- 5/3 teacher/volunteer appreciation event. Contact people are Chris Choy and Paul. Might also include Hawaiian studies showcase with Makua
- 5/9 5:30pm SCC/PTA joint meeting
- 5/17 6:00pm GMM
- Book fair made approximately \$2500 for the school out of \$10,500 total sales. The school can choose from items in the Scholastic catalog or take a smaller cash payout. In the past the school purchased smart boards from Scholastic.
- Kindergarten playground will be resurfaced with grass turf.

III. Officer's Reports:

A. President's Report: Paul

- Quote for purchase of walkie talkies is being circulated and will be discussed later in the meeting.

B. Secretary's Report: Dani (not present)

- C. Treasurer's Report: Shelby
 - working on taxes
 - see attached for expenses
 - budget meeting will be 4/11 5:30pm
- D. 1st VP – Membership: Staci (not present)
- E. 2nd – 5th VP – Fundraising: Lawrence/Tricia/Jocelyn/Renee
 - CPK night was 5/14, figures are not available yet.
 - Readathon packets went out today
 - Walkathon made about \$8500. Total funds raised is approximately \$30,000.
 - Kona Ice dates can be picked now for next school year

IV. Committee Reports:

- A. Teacher Representatives: Evi/Sachi
 - Service group field trip (JPO, office assistants, student council, peer mediators) may be to ice palace or bowling. Sachi requested funding \$1000 admission, \$400-\$500 bus. There was no opposition to funding the field trip.
 - Teachers thanked PTA for the walkathon.
 - 3/28 teachers will have workshop on problem solving and positive behavior support for emotional development (associated with the Mind Up program purchased with PTA funding)
 - Reflections: 3 winners at the state level are Isabelle Perez, Ciana Lopes, Makena Nishiki
 - 4/10-5/12 SBA testing for 3rd to 5th graders
 - Evi relayed the request for possible PTA officers but did not get any responses
- B. March Meeting Chair (March 8): Mirasol
 - Many parents were not aware they could order bento. Suggestions are that the PTA officers should be introduced onstage, kindergartners perform three songs
- C. May Meeting Chair: Paul
- D. December Meeting Chair: Grant
- E. Donations Chair: Heather
 - Final request list for this year will go out after spring break
- F. Special Activities Chair: Shaleah/Vince
- G. Hospitality: Misty
- H. Webmaster: Lori
 - Will post a few GMM photos/videos

V. Unfinished Business

- A. CQ Communications Inc quoted \$6893.75 (3 year warranty) or \$7883.27 (5 year warranty) for 15 walkie talkies, spare batteries, and 3 charging racks.
- B. Other suggested purchases were flood lights, security cameras, and structures to provide shade and shelter from rain. DOE may have rules about placement and recording for security cameras, and about installation of shades.

C. PTA nomination forms went out in today's Thursday folder. Sachi, Lawrence, and the Solivens will not be returning.

VI. New Business

VII. Adjournment: The meeting adjourned at 7:30 PM

Misty Sumida for

3/21/2017

Danica Wong

Date

Secretary

Liholiho Lualima PTA

APPENDIX

Expenses Paid

Date	Description	Fund	Amount
2/21/17	Justin Ramos – childcare for 2/21 mtg	Childcare	30.00
2/21/17	Lawrence So – movie night refreshments	Special Act.	94.95
2/21/17	Reid Kagemoto – lego table for Mrs. Chang’s class	Discretionary	143.17
2/21/17	Rocky Araki – stripping paint for walk-a-thon	Walk-a-thon	58.55
3/8/17	KYM – Bentos for March GMM	March GMM	366.59
3/8/17	Kimo Murray & Roy Patinio \$30.00 x 2	Custodian	60.00
3/8/17	Lynn Sakata – snacks for camp erdman	FF Prize – Gr. 5	172.01
3/8/17	Renee Young-Chan – reimb snacks for walk-a-thon	Walk-a-thon	58.49
3/8/17	Christina Choy – lies for Art Costa & other guests	PCNC	65.50
3/16/17	Justin Ramos – childcare for 3/16 mtg	Childcare	30.00
3/16/17	Keith’s Sport Printing – shirts for 2 nd gr musical	FF Prize – Gr. 2	145.00

Fun Fair Income	Revenue	Spent	Available	Paid for
Grade TEAM	445.50	81.46	364.04	game exps
Grade K	520.00	127.61	392.39	Misc items
Grade 1	791.50	408.00	383.50	Bus fees to NBC
Grade 2	508.00	145.00	363.00	Shirts for musical
Grade 3	419.00	300.00	119.00	Bus fees to zoo
Grade 4	411.50		411.50	
Grade 5	2,023.50	1,010.75	1,012.75	T-shirts, camp snacks
Tshirt & Yearbooks	134.00		134.00	
Free Throw & Dunk Tank	964.50	563.97	400.53	Dunk tank fee, equip fr city mill, CD, equip fr Gopher
Total Revenue	6,217.50	2,636.79	3,580.71	