

LIHOLIHO LAULIMA PTA
BOARD OF DIRECTORS / SOCC Joint Meeting
Liholiho Elementary School, Library
May 9, 2017 6:00pm

MEETING MINUTES

- I. Call to Order: This meeting was called to order by Principal Mrs. Small, at 5:40 pm with a quorum of eleven (11) voting members. Note: This board of nineteen (19) voting members needs a quorum of ten (10).

Members Present: Christina Small*, Paul Murphy*, Shelby Ozaki, Misty Sumida, Lori Ikeda-Ng, Evi Miyasaki, Lawrence So, Heather Florendo, Renee Young-Chan, Shannon Oide, Grant Giventer, Danica Wong, Vince Soliven

Guests Present: Dr. Murata (SCC Chair); Mark (parent interested in PTA), Mei Chun (new fundraising)

Members Excused/Absent: Shaleah Soliven, Jocelyn Gabriel, Sachi Matsushita, Tricia Kunihiro, Mirasol Domingo, Staci Yoshihara

**Denotes non-voting member. **Denotes co-chair sharing 1/2 vote.*

Thank you to members providing potluck tonight: Christina, Paul, Shelby, Dani, Renee, Vince

II. SOCC Update: Dr. Murata

- A. Role of the SOCC is to review academic and financial plan; collaboration between school and community, serve as advisors to the Principal and teachers.
- B. Currently about 10 participants on the board, consisting of community members, parents, teachers. Also includes at least 1-2 students from the student government group.
- C. Currently working to support efforts to increase concussion awareness.

III. Principal's Report: Mrs. Small

- A. Upcoming Event:
 - Career Day 5/12; 1:00 PM Teacher / Staff / Student Basketball Game
 - WOW Assembly 5/16
 - Graduation 5/25
 - Texaco Speech Performance
 - Growth Awards (language arts and math)
 - Last day of school is Awards Assembly
- B. Mural for the Breezeway Wall
 - John (Prime) from Mele Murals, discussions with Prime start tomorrow
- C. Developed 3 year academic financial plan – focused on reading and math, this year will be working on Next Generation Science Standards (NGSS) as well as Multi Tiered System of Support (MTSS).
- D. Within Academic Plan, focus is on the child. The iReady system uses quarterly reports to assess the student in reading and math. Data teams meet weekly to discuss students that might require extra support. Growth rates available to teachers – parents interested can approach teachers with questions.

- E. Funds are provided to the school and teachers decide what projects should be funded.
- F. Hired new teacher – Cory Yasuda, from the Leeward community. Teaching grades 3-4.
- G. Given the “International Habits of Mind” recognition by Dr. Costa.
- H. Mumps are going around the schools; 11 or 12 cases heard of so far.
- I. Service Group Reward Field Trip – first time included 3rd Grade. 102 students went to Tiki’s Fun Center at Dole. Feedback from the staff was that the Liholiho students were the best behaved students they’ve seen.
- J. JPO Field Day, only school attending that did not have a “uniform”. Students did well, should consider purchasing T-shirts for the group next year.
- K. Questions around the memo on “13 Reasons Why”. Is the school starting to see the behaviors within the show at this age? Mrs. Small stated that at this age, behaviors seem centered more around telling/keeping secrets, or not knowing how to handle “crushes”.

IV. Officer’s Reports:

- A. President’s Report: Paul
- B. Secretary’s Report: Dani
 - Approval of April Minutes, motion to approve by Misty, second by Heather.
- C. Treasurer’s Report: Shelby
 - Reports are all online for reference
 - Please remember to submit for reimbursements
 - What happens if the Fun Fair monies are not spent, during this school year? Teachers are asked to spend at least 75% within the school year – and the rest rolls over to the next year.
 - Confirming we do have \$1,500 budgeted for next year’s Service Appreciation event.
- D. 1st VP – Membership: Staci (not present)
- E. 2nd – 5th VP – Fundraising: Lawrence/Renee
 - CPK raised \$932 (\$4,693 total raised, we receive a portion of that)
 - Hapalua check confirmed received, will check the amount
 - o Fundraising \$37,615 total raised (One more Kona Ice event scheduled)
 - Many thanks to everyone for all the support with fundraising this year.

V. Nominations Update

- A. There were two other nominees that the team is following up with; one person showed interest via website so will check in with them.
- B. Possible there are still two open fundraising spots, ballots will be printed tonight

VI. Committee Reports:

- A. Teacher Representatives: Evi/Sachi
 - Teacher appreciation event, 5/24
 - confirming PTA will be providing Ice Cream.
 - 11AM older children providing entertainment; 12PM younger children performing
 - BOARD MEMBERS please reply to Paul if you are available to attend
- B. March Meeting Chair (March 8): Mirasol (not present)

- C. May Meeting Chair: Paul
 - GMM Bento order forms being collected, getting ready for event
- D. December Meeting Chair: Grant (none)
- E. Donations Chair: Heather
 - Last wish list was posted
 - Gift giving reminder for parents to be sent
- F. Special Activities Chair: Vince
- G. Hospitality: Misty
 - Thanks Shelby, Mrs. Small, Renee, Dani, Chelsea (SOCC), & Vince for dinner
- H. Webmaster: Lori
 - Planning to switch calendar on Lualaba website to Google Calendar, will be similar to the Google Classroom calendar. If using Google Calendar today for personal calendar you'll be able to subscribe to this school calendar.

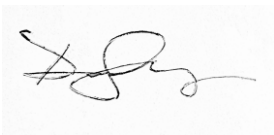
VII. Unfinished Business

- Rules around security cameras are very restrictive
 - o Footage should be erased after so many number of days
 - o If using the footage following an event, required to mask faces
 - o Cameras cannot face the street
 - o Shannon to continue to research the opportunities
- Board should continue to evaluate opportunities for equipment and other large purchase that would make things easier – shade, A/C for cafeteria, etc.

VIII. New Business

- Comments regarding new SchoolCafé system:
 - o The features to check balances as well as trigger low balance notices are very helpful
 - o The fact that there is a high transaction fee per
- May 27 Installation Meeting
 - o 1st Half will be here at the Library
 - o Three restaurant locations the board can vote on; wait for Doodle Pole from Lawrence (Buca di Beppo, Jade Dynasty, Brew'd)

IX. Adjournment: The meeting adjourned at 7:10 PM



5/17/17

Danica Wong

Date

Secretary
 Liholiho Lualima PTA
 APPENDIX

Expenses Paid

Date	Description	Fund	Amount
4/4/17	Mirasol – March GMM decorations	March GMM	65.94
4/4/17	Chris Choy – book fair refreshments	PCNC	65.68
4/4/17	Chris Choy - \$25 GC for box tops winner & ice cream party	PCNC	46.29
4/11/17	Gopher – PE equipment from fun fair prize	FF prize – PE	394.83
4/11/17	Kimber Kahanu – box tops postage	PCNC	18.85
4/13/17	Hawaii State PTSA – convention registration for Heather	Convention	135.00
4/13/17	Lawrence – walk-a-thon tent	Walk-a-thon	120.42
5/1/17	Katherine Sakumoto – Q4 STEM project supplies	FF prize – Gr.2	155.40
5/1/17	Lynn Sakata – Gr. 5 graduation supplies	FF prize – Gr.5	53.95
5/1/17	Chris Choy – appreciation luau leis & decorations	PCNC	49.29
5/1/17	Liholiho School – printing	Printing supplies	500.00
5/9/17	Lynn Sakata – Gr. 5 bubbles for last day, fitness day snack clementines	FF prize – Gr. 5	92.87
5/9/17	KYM – Bento lunches for last day Gr. 5	FF prize – Gr. 5	278.53
5/9/17	Justin Ramos – Exec Board Mtg childcare	Childcare	30.00

Fun Fair Income	Revenue	Spent	Available	Paid for
Grade TEAM	445.50	81.46	364.04	game exps
Grade K	520.00	127.61	392.39	Misc items
Grade 1	791.50	408.00	383.50	Bus fees to NBC
Grade 2	508.00	170.40	337.60	Shirts for musical, STEM proj
Grade 3	419.00	300.00	119.00	Bus fees to zoo
Grade 4	411.50		411.50	
Grade 5	2,023.50	1436.10	587.40	T-shirts, camp snacks, grad supplies, bentos, bubbles, fitness day snacks
Tshirt & Yearbooks	134.00		134.00	
Free Throw & Dunk Tank	964.50	563.97	400.53	Dunk tank fee, equip fr city mill, CD, equip fr Gopher
Total Revenue	6,217.50	3,087.54	3,129.96	