

LIHOLIHO LAULIMA PTA
BOARD OF DIRECTORS MEETING
Liholiho Elementary School, Library
September 12, 2017 6:20pm

MEETING MINUTES

- I. Call to Order: This meeting was called to order by President, Paul Murphy at 6:20 pm with a quorum of fifteen (15) voting members. Note: This board of nineteen (17) voting members needs a quorum of ten (9).

Members Present: Christina Small, Paul Murphy, Shelby Ozaki, Misty Sumida, Lori Ikeda-Ng, Tanner Marsh, Evi Miyasaki, Tricia Kunihiro, Mirasol Domingo-Panoke, Heather Florendo, Shannon Oide*, Grant Giventer, Mei Chun, Donica Kaneshiro, Wai Kee Chan, Althea Sutton

Members Excused/Absent: Jocelyn Gabriel, Renee Young-Chan

**Denotes non-voting member.*

Guests: Susan and Cal Mar, Cheryl and Mike Perez, Kendra Arakaki, Kalani Shiroma, and Aiden Murphy

Thank you for potluck contributions from Tanner, Althea, Mei, Shelby, Lori, Heather, Tricia, and the Mar family.

Kalani, Kendra, and Aiden of the student council informed the board that students were delayed in returning to class after recess because they were waiting in long lines to refill their water bottles. They proposed purchasing 10 Igloo-type water coolers and setting them up between the classrooms for students to refill their water bottles. Each coolers costs \$20.00, estimated cost with tax is \$303.56.

Mike Perez discussed fundraiser options at Tiki's Family Fun Center.

II. Principal's Report: Mrs. Small

- Enrollment increased.
- The school is considering adding a shade in the area where students wait to be picked up after school.
- Rotary donated dictionaries
- Lions Club will be doing vision testing on Thursday.
- Evacuation drill is scheduled for 9/21.

III. Officer's Reports:

A. President's Report: Paul

- Fan for cafeteria was approximately \$300. Larger fans would be better but installation would require a contractor and could be problematic due to the pendant lighting. The fan will be kept since it is being used daily.
- We need someone to lead the Reflections art contest. Paul will everyone email more information about the program.
- The next meeting date is to be announced

- B. Secretary's report: Joceyln (not present)
 - Heather motioned to approve the minutes of the August 8, 2017 meeting. Misty seconded and the motion passed unanimously.
- C. Treasurer's Report: Shelby
 - August balance was approximately \$28,000 after paying approximately \$14,000 for part time teacher for school year 2016-2017.
 - See appendix for expenses.
- D. 1st VP – Membership: Renee (not present)
 - Most recent count is 52 members.
 - Board is reminded to submit their PTA registration and dues.
- E. 2nd-4th VP - Fundraising: Wai Kee, Mei, Donica
 - Figures for Foodland and Chuck E Cheese are not available yet.
 - California Pizza Kitchen fundraiser will be on 10//4.
 - Tiki's Family Fun Center cards and McDonalds coupon booklets may be sold in November.
 - Kahala Mall discount cards have been requested
 - Are there preferred dates in January for Panda express fundraiser?
 - An end-of-year fundraising event may be planned in May at Tiki's to coincide with a fundraising week there.
 - Tricia reported the Matson beach clean-up date has not been set. She will sign up in October.

IV. Committee Reports:

- A. Teacher Representatives: Evi/Tanner
 - Students are starting Jan Yap's wellness program.
- B. March Meeting Chair (March 8): Tricia
 - Book fair is 3/5 to 3/9. Book fair night will be on Thursday 3/8. First grade will be performing
- C. May Meeting Chair: Misty (none)
- D. December Meeting Chair: Grant (none)
- E. Donations Chair: Heather
 - A "Donations" tab is being added to the website.
- F. Special Activities Chair: Mirasol
 - Christmas parade payment was made but no response from the parade organizers
- G. Hospitality: Althea
 - Thank you to staff for setting up water at the upper grade Open House.
- H. Webmaster: Lori
 - A tab for after school programs and fundraising has been added to the website. The website will also display the Foodland amounts.

V. Unfinished Business

- A movie night was proposed for October, around Halloween, possibly to be combined with a spaghetti fundraiser.

VI. New Business

- Water cooler idea suggested by the student council will be researched further and Paul will distribute more info. It was suggested that water filters be added to the faucets in the classrooms.

VII. Adjournment: The meeting adjourned at 7:25 PM

Misty Sumida for

9/20/2017

Jocelyn Gabriel
Secretary
Liholiho Laulima PTA

Date

APPENDIX

Expenses Paid

Date	Description	Fund	Amount
8/3/17	Liholiho teacher support 2016-17	Teacher support	14560.66
8/3/17	Sachi – leis for secretary’s day	Principal	50.26
8/3/17	Marian Siu – file bags envelope folders for pk-5	Pre-K fun fair	44.97
8/3/17	Roy Patinio & Kimo Murray – Welcome night custodial	Welcome Night	60.00
8/8/17	Aletha Sutton – ice for board mtg	Hospitality	5.22
9/6/17	Chris Choy – K-screening and volunteer treats	PCA (name change)	31.10
9/6/17	Lori Ann Ikeda-Ng – Welcome night snacks	PCA	11.29
9/6/17	Shannon Oide – 3 whistles for JPO captains	Svc Grps	12.50
9/6/17	Renee Young-Chan – Refreshments for 2016-17 audit	Compilation	14.82

Fun Fair Income	Revenue	Spent	Available	Paid for
Grade TEAM	445.50	126.43	319.07	game exps, marian’s envelopes
Grade K	520.00	416.32	103.68	Misc items
Grade 1	791.50	788.87	2.63	Bus fees to NBC
Grade 2	508.00	300.40	207.60	Shirts for musical, STEM proj
Grade 3	419.00	300.00	119.00	Bus fees to zoo
Grade 4	411.50	354.05	57.45	Yr end luncheon, speakes leis
Grade 5	2,023.50	2036.10	(12.60)	T-shirts, camp snacks, grad supplies, bentos, bubbles, fitness day snacks, aloha luncheon
Tshirt & Yearbooks	134.00		134.00	
Free Throw & Dunk Tank	964.50	958.80	5.70	Dunk tank fee, equip fr city mill, CD, equip fr Gopher
Total Revenue	6,217.50	5280.97	936.53	