

LIHOLIHO LAULIMA PTA
BOARD OF DIRECTORS MEETING
Liholiho Elementary School, Library
November 7, 2017 6:10pm

MEETING MINUTES

- I. Call to Order: This meeting was called to order by President, Paul Murphy at 6:10 pm with a quorum of thirteen (13) voting members. Note: This board of seventeen (17) voting members needs a quorum of nine (9).

Members Present: Paul Murphy, Shelby Ozaki, Lori Ikeda-Ng, Tanner Marsh, Evi Miyasaki, Heather Florendo, Shannon Oide*, Grant Giventer, Mei Chun, Donica Kaneshiro, Wai Kee Chan, Renee Young-Chan, Misty Sumida

Members Excused/Absent: Christina Small, Jocelyn Gabriel, Tricia Kunihiro, Mirasol Domingo-Panoke, Aletha Sutton

**Denotes non-voting member.*

Guests: Susan & Calvin Mar, Kumu Bradford Lum

Thank you for potluck contributions from Tanner, Mei, Lori, Susan, Paul, Misty.

- II. Principal's Report via Mr. Oide:

- No car at the Christmas parade.
- Air conditioning will require various steps starting with a 1) Dept of Health air quality evaluation.
- Shelter in place drill on 11/21.

- III. Officer's Reports:

A. President's Report: Paul

- Student council request for alternate water supply: Teacher response is positive for filters installed on classroom faucets. Amazon price is approximately \$21/unit. Estimate 18 classrooms but will need a final count.

B. Secretary's report: Joceyln (not present)

- Heather motioned to approve the minutes of the August 8, 2017 meeting. Paul seconded and the motion passed unanimously.

C. Treasurer's Report: Shelby

- Reminder for collection of forms and money. Provide the office a copy of the form with due date circled and a manila envelope with a copy of the form attached. If a lot of forms are expected, check the box in the back of the office for submittals. See Shelby for tally/deposit info.
- See appendix for expenses.

D. 1st VP – Membership: Renee

- After all Board members and recent memberships are processed, total members will be approximately 100.

- Board members are reminded to submit their PTA registration and dues.
- E. 2nd-5th VP - Fundraising: Wai Kee, Mei, Donica
- Total funds raised: \$8837 including Give Aloha, Chuck E Cheese, CPK, and Kona Ice.
 - Hapalua site has been set up by Lawrence So.
 - Tiki's and Kahala Mall discount card orders are due soon.
 - Hardware Science kit fundraiser discussed possibly for adopt a school event (12/2) or December GMM.
 - Panda Express fundraiser to be held in January.
 - Tricia has requested Matson beach clean-up date.

IV. Committee Reports:

- A. Teacher Representatives: Evi/Tanner and guest Kumu Lum
- 12/7 Christmas parade. Kumu is planning to have students perform two songs while wearing tinsel garlands. Adult help is requested to hold the school sign and two kahili.
 - Herb garden started. Loi to start in January.
 - Reminder to turn in Thursday folder flyers promptly because some are being distributed throughout Thursday instead of in the packet available on Wednesday afterschool.
- B. March Meeting Chair (March 8): Tricia (not present) - none
- C. May Meeting Chair: Misty (none)
- D. December Meeting Chair: Grant
- Tanner will confirm the date of the GMM, possibly 12/12. Kindergarten to perform
- E. Donations Chair: Heather
- Teacher requests will be forwarded to Lori for posting online.
- F. Special Activities Chair: Mirasol (not present)
- Halloween movie night. Fan was helpful to cool cafeteria.
 - Christmas parade – work with Kumu to coordinate
- G. Hospitality: Aletha (not present)
- H. Webmaster: Lori
- Will be renewing domain and posting Halloween parade photos.

V. Unfinished Business

- Entries for Reflections contest due soon. Working on getting judges.
- Water cooler idea suggested by the student council will be researched further and Paul will distribute more info. It was suggested that water filters be added to the faucets in the classrooms.

VI. New Business

- None

VII. Adjournment: The meeting adjourned at 7:00 PM. Next meeting date to be announced.

Jocelyn Gabriel
Secretary
Liholiho Laulima PTA

Date

APPENDIX

Expenses Paid

Date	Description	Fund	Amount
11/7/17	Coby O. – board mtg childcare	childcare	30.00
11/7/17	Hawaii State PTSA – membership dues	Membership	823.25
9/5/17	Chris C. – welcome assembly teacher gift/snacks	Principal	27.66
10/31/17	Shelby O. – movie night hot dogs, buns, ketchup, candy	Special activities	102.41
10/17/17	Paul M. – reimb. for big fan	Facilities	319.48
10/12/17	Lori I. – 1 year web hosting renewal Laulima website	Website	11.40