

LIHOLIHO LAULIMA PTA  
BOARD OF DIRECTORS MEETING  
Liholiho Elementary School, Library

~~April 11, 2017~~ 6:11pm  
Jan 9, 2018

MEETING MINUTES

- I. Call to Order: This meeting was called to order by President, Paul Murphy at 6:16 pm with a quorum of sixteen (16) voting members. Note: This board of seventeen (17) voting members needs a quorum of nine (9).

Members Present: Christina Small, Shannon Oide\*, Paul Murphy, Jocelyn Gabriel, Shelby Ozaki, Renee Young-Chan, Wai Kee Chan, Mei Chun, Evi Miyasaki, Tanner Marsh, Grant Giventer, Tricia Kunihiko, Misty Sumida, Mirasol Domingo, Aletha Sutton, Lori Ikeda-Ng

Members Excused/Absent: Donica Kaneshiro, Heather Florendo

*\*Denotes non-voting member. \*\*Denotes co-chair sharing ½ vote.*

II. Principal's Report: Mrs. Small/Mr. O

A. Current / Upcoming Events

- January 16<sup>th</sup>: make sure the kids come to school, it is not a Waiver Day
- Wellness Day: the 14<sup>th</sup> won't do, Kindergarten will be in workshops all that week
- Chinese New Year: Kindergarten to do lion dance
- Feb 9<sup>th</sup>: King Liholiho birthday celebration
- Next School Year: GEs are starting to come in
- January 24<sup>th</sup>: Incoming Kindergarten tour
- Kid Biz Contest – Mr. Magnanet, 30<sup>th</sup> big event at the Hilton
- February 16<sup>th</sup>: no school
- April: JPO Field day, need to get shirts orders
- Valentines Day: Student Council Banquet, need new venue with Spaghetti Factory closing,

B. Carbon neutrality in Hawaii, father of a 5<sup>th</sup> Grader will be doing the documentary

C. Reflections

- Went well
- There was a couple of judge, a few ties
- Tie breaker system was not in place, and Mr. O's aunty (graphic designer) was the final judge
- List of winners to go to State competition
- Looking at getting ribbons for participants

D. Parking Lot Project

- To start in about 2 years
- Will lose some of the grass area near the flagpole
- Future parking lot will go up to the flagpole area

E. Mindful Market

- Parent donations are to be sold
- Market is open every other Wednesday to different grades
- Items not sold, student use their Liholiho Loot coupons to redeem in store

### III. Officer's Reports:

#### A. President's Report: Paul

- Water Filters
  - o First shipment has arrived
  - o Will start with 5<sup>th</sup> Graders and work down to the Kindergarten class
- Nominations
  - o Will need nominations for board next year
  - o Need two people on the board to form committee to recruit people
- Last Meeting Attending
  - o Will be in April due to moving off island
- PTA Lock Box
  - o Medium size: 12" long, 10.5" wide, 4.5" deep, wall mounted, \$59.99
  - o Large size: 16" long, 10.5" wide, 4.5" deep, wall mounted, \$69.99
  - o Key to the lock proposed to be in the office's PTA green box or with Sherri

#### B. Secretary's Report: Jocelyn

- Unanimous motion and vote to approve January minutes

#### C. Treasurer's Report: Shelby

- New Signatory: Jocelyn Gabriel
- Total funds in the bank: \$61,672.40
- See Appendix A for expenses paid

#### D. 1<sup>st</sup> VP – Membership: Renee

- Membership fees
  - o Paul / Mirasol are remaining outstanding fees, paid today so now everyone is up to date

#### E. 2<sup>nd</sup> – 5<sup>th</sup> VP – Fundraising: Wai Kee/Mei/Donica

- Current / Upcoming Events
  - o Jan 24<sup>th</sup> – Panda night, flyers will be going out this Thursday
  - o Bubble run did not get back to us
  - o Walk-A-Thon is scheduled for February 23<sup>rd</sup>
    - Will be promoting competition with posters in café
  - o CPK March event
  - o March 8<sup>th</sup> – Literacy night
  - o Spring Break March 19<sup>th</sup> to 23<sup>rd</sup> – Read-A-Thon
  - o April – Hapalua Marathon Run
  - o Matson Cleaning Date
    - Possible dates: Jan 27<sup>th</sup>, Feb 10<sup>th</sup>, March 10<sup>th</sup> or 3<sup>rd</sup>
    - Possible beach locations: Sherwood Forest, Kewalo Basin
    - Need to check with coordinator on dates
    - We use their waiver and sign it there
    - Flyer on Shutterfly

### IV. Committee Reports:

#### A. Teacher Representatives: Evi/Tanner

- Box Tops
  - o Confirmation that it is still ongoing
- Kindergarten Garden Party

- Every Thursday after school
- Might share it around the school if janitors allow
- Buying and selling units for the vegetables that grow with payment of green stickers

B. March Meeting Chair: Tricia

- Literacy Portion
  - Need something / speaker for
  - Maybe coaches can get something from Athletic department at UH
  - Maybe an author or someone to read
  - Anything to do with literacy
- Performance
  - Possible to get Kumu to do something with the upper grades (maybe 5<sup>th</sup>) to do something

C. May Meeting Chair: Misty (Nothing)

D. December Meeting Chair: Grant

- Thank you everyone for your support and help
- Final Donations
  - \$115 cash
  - Giant box of toys

E. Donations Chair: Heather

- Wishlist
  - This quarter's wish list items are to be posted by the end of this week

F. Special Activities Chair: Mirasol

- Thank you to everyone who was there for the Christmas Parade and to the people who helped with holding the banner and kahili
- Next year:
  - The parents really liked the Hawaii things, maybe add in the warrior, like the mascot

G. Hospitality: Aletha

- Thank you to everyone who brought food tonight
- Next month's PTA meeting food theme is Back Yard BBQ, please sign up on Shutterfly

H. Webmaster: Lori

- Will remove Susan from the PTA Board Email distribution list
- Will post up Reflection photos

V. Unfinished Business

A.

VI. New Business

A.

VII. Adjournment: The meeting adjourned at 7:07 PM



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Jocelyn Gabriel

Date: February 13, 2018

Secretary  
Liholiho Lualima PTA

Appendix A:

Expenses Paid

Date	Description	Fund	Amount
11/29/17	Kaizen Fun Center LLC – 252 cards x \$5 each	Fundraising	\$1260.00
12/3/17	Kimber Kahanu – box tops postage	PCA	\$13.60
12/3/17	Chris Choy – snacks for vision screeners, wed. wahines	PCA	\$25.58
12/5/17	Mirasol – xmas parade reg \$50, movie night drinks	Parade, Movie Night	\$83.39
12/5/17	Bradford Lum (kumu manu) – lights, tinsel	Parade	\$87.14
12/5/17	Kaizen Fun Center LLC – 16 cards, \$5 each	Fundraising	\$80.00
12/13/17	KYM Bentos – 95 + 6 custodians, claus'	Dec GMM	\$626.49
12/12/17	Wai Kee Chan – reimb for pmt to Ronald Mcdonald Charities for 631 Mcfun-raiser books	Fundraising	\$1893.00
12/12/17	Kimo Murray & Larry Suga – custodians for Dec GMM \$30 each	Mtgs: Custodian	\$60.00
12/19/17	Grant Giventer – bear \$79.98, cookies, candy, décor	Dec GMM	\$129.74
12/20/17	Marine Toys for Tots Foundation – cash donation from bears	Dec GMM	\$115.00
12/20/17	Hawaii State PTSA 2017-18 Group Liab & Bonding Insurance	Insurance	\$100.00