

LIHOLIHO LAULIMA PTA
BOARD OF DIRECTORS MEETING
Liholiho Elementary School, Library
February 13, 208 at 06:20 pm

MEETING MINUTES

- I. Call to Order: This meeting was called to order by President, Paul Murphy at 6:16 pm with a quorum of fourteen (14) voting members. Note: This board of eighteen (18) voting members needs a quorum of nine (9).

Members Present: Christina Small, Shannon Oide*, Paul Murphy, Jocelyn Gabriel, Shelby Ozaki, Renee Young-Chan, Wai Kee Chan, Mei Chun, Tricia Kunihiro, Misty Sumida, Mirasol Domingo, Lori Ikeda-Ng, Donica Kaneshiro, Heather Florendo

Members Excused/Absent: Aletha Sutton, Evi Miyasaki, Tanner Marsh, Grant Giventer

**Denotes non-voting member. **Denotes co-chair sharing ½ vote.*

II. Principal's Report: Mrs. Small/Mr. O

- A. Current / Upcoming Events
 - Liholiho Birthday – program at Book Fair Night
- B. Wellness Day
 - Mr. Holden will be on the courts
 - Ms. LM will be doing mindful tasting, cranberry vs. raisins
- C. GEs
 - Still coming in, will hold lottery
 - 2 Visitations of parents completed already
- D. 5th Grader Father's Presentation
 - Started filming process
- E. Teacher Positions
 - (2) "3rd year" teachers need to reapply to work for our school
 - Rfited teachers may take the position

III. Officer's Reports:

- A. President's Report: Paul
 - PTA Lock Box
 - o Ordered on Amazon and came in
 - o To be installed in the office
 - Water Filters
 - o Came in
 - o To be installed shortly
 - Nominations
 - o Mrs. Small to ask teachers for parent recommendations
 - o Survey to be sent out / emailed
 - o Will be posted on website
 - Fans for Cafeteria
 - o Mr. O to update
- B. Secretary's Report: Jocelyn
 - Unanimous motion and vote to approve January minutes

- C. Treasurer's Report: Shelby
 - Signatory, Renee Chan, Interim President, to replace Paul Murphy, outgoing President
 - Expenses
 - o None since last meeting
 - Reimbursement reminder
 - o Make sure to have the Green form filled out
 - JPO Shirts
 - o Working with someone to design and print
 - o Hoping for completion in March
 - o For JPO competition coming up

- D. 1st VP – Membership: Renee (Nothing)

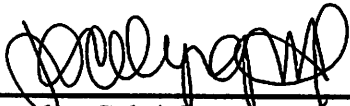
- E. 2nd – 5th VP – Fundraising: Wai Kee/Mei/Donica
 - Previous Panda Express Fundraiser raised \$366.67
 - Matson to be \$1,000 next month
 - Walk-A-Thon
 - o 2/21 Wednesday
 - o Packet went out on 2/8 Thursday
 - o Volunteers for that morning before 8am, and are to stay until noon or have shifts
 - o Starts with Pre-K and K from 08:20 to 08:40, and ends with 5th Grate from 11:10 to 11:40
 - o No need to worry about sound system, Rocky will set it up
 - o Coach Kelly to make the music lists
 - o Photography to be done by whom ever can with smart phones
 - o Snacks (gummies) to be prepared by classroom size and distributed after class
 - o Winners to be determined
 - o Tables / tents for setup and water needed
 - Tiki Event
 - o March 13th – 18th
 - o Flyer to be completed
 - CPK Event
 - o April 18th
 - Book Fair Night, possible fundraiser:
 - o Duct tape Mr. O up on wall
 - o Will figure out strip size / amount for each money
 - o Possible shifts: 4pm – 6pm, 7pm – 8pm
 - o Flyer to be made and sent with March GMM information

IV. Committee Reports:

- A. Teacher Representatives: Evi/Tanner (Nothing)

- B. March Meeting Chair: Tricia
 - Bentos
 - o Small \$6.50 and Regular \$9.50
 - o From Sekiyas in Kaimuki
 - o Need to add 3 extra bentos for custodians
 - Speakers

- President, Fundraising, Membership, and Nomination Committee
- Matson Beach Clean Up
 - March 3rd
 - Hau bush beach, 8am to 10am
 - Link for waiver online, to be sent back to the classroom so it can be sent in after the event, at least 20 flyers to receive donation credit
 - Paul to bring gloves
- C. May Meeting Chair: Misty (Nothing)
- D. December Meeting Chair: Grant (Nothing)
- E. Donations Chair: Heather (Nothing)
- F. Special Activities Chair: Mirasol (Nothing)
- G. Hospitality: Aletha (Nothing)
- H. Webmaster: Lori
 - Reflections
 - To be posted
 - Ribbons for every participant located in the green box
 - Ribbons to be given to Sheryl Nishiki in Office
 - 2 state winners going to Nationals
 - PTA Survey
 - For membership information
 - Paul to follow up with responses
- V. Unfinished Business
 - A.
- VI. New Business
 - A. G201 Card for PTA
 - Tank you card
 - Picture to be posted on the website
 - B. Nominations
 - Elections are due in May
 - Committee: Shelby, Paul, Lori, Heather
 - Current people leaving the board: Paul, Shelby, Lori
- VII. Adjournment: The meeting adjourned at 7:10 PM


 Jocelyn Gabriel
 Secretary, Liholiho Laulima PTA

Date: March 13, 2018