

Liholiho Lualima PTA
Board of Directors Meeting
Liholiho Elementary School Library
January 8, 2019

Meeting Agenda

1. Call to Order- meeting called to order at 6:14 PM by President Heather Florendo
 - a. PTA members present:
 - i. Present (15): Misty Sumida, Namie Wong, Christina Choy, Lynn Sakata, Jocelyn Gabriel, Tanner Marsh, Kawehi Onekea, Renee Young-Chan, Janel Denny, Denise Gibo, Wai Kee Chan, Melissa McGuire, Melanie Kostron, Shannon Oide, Reimy Kuroda
 - ii. Potluck provided by PTA members

2. Principal's Report, Mr. O (VP)
 - a. Met with Representatives Bert Kobayashi & Scott Nishimoto regarding budget requests for school improvements (cover for basketball court, fans, etc)
 - b. Mr. O shared that Mrs. Small has concerns for Spring Fling

3. Officer's Report
 - a. President, Heather Florendo
 - i. Distributed PTA handbook, requesting for board members to read through the handbook and provide feedback for edits/revisions
 - ii. Shutterfly account needs to be updated, all members can add things to the website
 - iii. PTA elections coming up in May, begin thinking of nominations for next SY

 - b. Secretary, Reimy Kuroda
 - i. December minutes approved

 - c. Treasurer, Jocelyn Gabriel
 - i. Checks deposited: holiday fundraiser, Turkey Trot, November Kona Ice
 - ii. Updating spreadsheet to be added to minutes
 - iii. PTSA check was just mailed out

d. 2nd-5th VP – Fundraising, Wai Kee Chan

i. SPRING FLING

1. Asked board to push back date due to time, it was decided with other events and also the funds raised must be used on current year's students, that the Spring Fling date will remain, February 9.
2. 2016 Fun Fair profited ~\$11,000, a much bigger event than this year
3. 5 bounce houses @ \$2,000, will need adult chaperones, Kalani clubs are willing to assist
4. 4 grade levels are purchasing prizes that will need reimbursement
5. Reviewed Spring Fair Preparation handout:
 - a. Scripts: Jocelyn to contact person who helped with this in 2016
 - b. Wristbands: Will order with Liholiho on it for this year and future use
 - c. Organize volunteers/ Equipment needs: Christina Choy
 - d. Food Booths: will be in cafe, will include chili/rice, nachos, hot dogs, water, soda/juice, pastries from Brug, Reimy will ask contact if willing to make spam musubis
 - e. Ice: Ko Kuroda to see if his contact can donate ice
 - f. Tape Mr. O: \$1 for a foot of duct tape, discussed location and logistics
 - g. Games-- run by teachers
 - h. Produce Sale: Heather will get donations for this
 - i. HPD Special Duty: Denise will ask husband and will see if other parents can volunteer
 - j. First Aid Station- 2 people, health aide and in need of one more, will check insurance to see if a Jr. paramedic is allowed
 - k. Music, Speaker Set up, microphone: Jovan Ladao (DJ on 93.1) confirmed he can emcee and provide music
 - l. Ticket booth in stairwell: Alan & Mrs. Small created a schedule with the office staff in 2016
 - m. Dunk booth: Reimy to call if available, will need people to pick up and drop off on base
 - n. Cafeteria activities: Photo booth, temporary tattoos
 - o. SPRING FLING MEETING: Tuesday, 1/15 @ 6:00 PM

4. Committee Reports

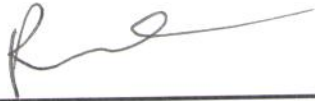
- a. Teacher Representatives, Tanner Marsh/ Lynn Sakata
 - i. Shared input regarding Spring Fling
- b. December Meeting Chair, Namie Wong
 - i. December meeting went well
 - ii. Bought a lot of supplies, so won't need supplies for next SY

iii. Next year best if no conflict with other school activities

c. Webmaster, Kawehi Onekea

i. Can begin posting things on website

5. Adjournment at 7:25



1/8/19

Reimy Kuroda

Secretary

Liholiho Lualima PTA