

Liholiho Laulima PTA
Board of Directors Meeting
Liholiho Elementary School Library
October 16, 2018
6:00 PM

Meeting Minutes

- 1) Call to Order- meeting called to order at 6:12 pm by President Heather Florendo
 - a) PTA members present
 - i) Present (13): Christina Small, Tanner Marsh, Lynn Sakata, Melissa McGuire, Wai Kee Chan, Namie Wong, Kawehi Onekea, Janel Denny, Melanie Kostron, Mirasol Domingo-Panoke, Tricia Kunihiro, Reimy Kuroda
 - b) Potluck provided by PTA members

- 2) Principal's Report, Mrs. Small
 - a) New staff: 5 part-time teachers and 5 volunteers, all who are retired teachers from Punahou
 - b) Staff changes: Alicia Chang- now teaching ELA/MATH 3rd Grade in morning due to high class size
 - c) PT conferences coming up- early release 1 hour earlier

- 3) Officer's Report
 - a) President, Heather Florendo
 - i) A+ concerns- people walk their dogs afterschool, let them run on campus, concern about health and safety of our students
 - ii) Mrs. Small shared history and school has addressed this with dog owners, but owners have been uncooperative. Owners were informed, school will continue to monitor and address.

 - b) Secretary, Reimy Kuroda
 - i) September minutes approved

 - c) Treasurer, Jocelyn Gabriel
 - i) Check in question was resolved and she will email parent to inform

 - d) 1st VP – Membership, Renee Young-Chan
 - i) 87 memberships
 - ii) Cards to be sent home this week

- e) 2nd-5th VP – Fundraising, Wai Kee Chan
 - i) CPK: raised \$980.39
 - ii) Give Aloha: \$5000 at last report, will receive final total raised and check on 10/19 Foodland Farms Ala Moana at 9:00 AM
 - iii) Movie night--- Wai Kee will make a flyer to remind parents of the event and the food order deadline. If not enough orders, will not provide food and will refund parents who have paid but will still provide popcorn.
 - iv) Turkey Trot: Nov 14-- will be sending out flyer next week Thursday
 - v) Upcoming events: Kahala Mall Very Merry Event and coupon books
 - vi) Confirmed date of Spring Fling Family Outing: Feb 9
 - vii) Spaghetti Factory: January 24

4) Committee Reports

- a) Teacher Representatives- Lynn Sakata, Tanner Marsh
 - i) Donations: question about donations received-- teacher did not receive donations that parent confirmed will donate
- b) December Meeting Chair, Namie Wong
 - i) Santa found--- but due to size of "santa", unsure about costume, will research on rentals or purchasing a costume
 - ii) Toys for Tots: December will have box in office and day of event
 - iii) Bento: 3 options, flyer distribution 3 weeks before
 - iv) \$180.00 budget
- c) March Meeting, Tricia Kunihiro
- d) May Meeting Chair, Misty Sumida
- e) Special Activities Chair, Mirasol Domingo-Panoke
 - i) Movie night-- Deadline to order food is October 25, unsure of count as of today, if not enough parents ordering food, will just do the movie night
 - ii) November will find out the number that we are for the parade, most likely will be in the back since we are not members
 - iii) Inquired about Hawaiian teacher to prep students with Liholiho song to sing during parade, K-teachers will work with their classes
 - iv) Flyers to be sent home regarding parade, will ask if can use 12th avenue parking (food service office)
- f) Donations Chair, Janel Denny
 - i) Another email going out later this week
- g) Hospitality, Carolyn Wilcox
- h) Webmaster, Kawehi Onekea

- 5) Unfinished Business
 - a) Checking to see if window AC's can be installed in cafe-- cheaper than Big Ass Fans

- 6) New Business
 - a) Next meeting November 13
 - b) Volunteers needed for Turkey Trot on November 14. Wai Kee will be coordinating and asking for volunteers.
 - c) Reflections: need someone to coordinate this event who is familiar with art, registration by Feb 1

- 7) Adjournment: The meeting adjourned at 6:50 PM

10/16/18

Reimy Kuroda

Secretary

Liholiho Lualima PTA