

Liholiho Lulima PTA
Board of Directors Meeting
Liholiho Elementary School Library
November 5, 2018
6:00 PM

Meeting Minutes

- 1) Call to Order- meeting called to order at 6:12 pm by President Heather Florendo
 - a) PTA members present
 - i) Present (11): Shannon Oide, Tanner Marsh, Mirasol Domingo, Melissa McGuire, Denise Gibo, Heather Florendo, Misty Sumida, Melanie Kostron, Renee Young-Chan, Wai Kee Chan, Reimy Kuroda
 - b) Potluck provided by PTA members

- 2) Principal's Report, Mr. Oide
 - a) Rocky will be taking care of field and Coach Tom assisting for Turkey Trot

- 3) Officer's Report
 - a) President, Heather Florendo

 - b) Secretary, Reimy Kuroda
 - i) October minutes approved

 - c) Treasurer, Jocelyn Gabriel (absent) - reported by Heather Florendo
 - i) Paid PTA insurance
 - ii) Will be sending out update of transactions to be updated

 - d) 1st VP – Membership, Renee Young-Chan
 - i) Dues \$888.00, 96 memberships
 - ii) Membership collection \$960 (Hawaii PTSA dues paid \$888, Liholiho Lulima portion is \$72)
 - iii) Direct donations to Liholiho Lulima: \$1200
 - iv) Hawaii PTSA convention, April 13

 - e) 2nd-5th VP – Fundraising, Wai Kee Chan
 - i) \$500 raised from spaghetti dinner
 - ii) \$12,648 current funds raised
 - iii) Denise sending out flyer with all fundraisers
 - iv) Pushed out Tikis, will see if needed after other fundraisers
 - v) Emailed Give Aloha ice cream party recipients
 - vi) **Turkey Trot-- see attachment**

- vii) Packet went out last week
- viii) Similar format to Warrior Run (see notes)
- ix) Spring Fling: Feb 9
 - (1) Bouncy houses: last fair had 7 bouncy houses
 - (a) Quote, over \$2000, for "fancy" bounce houses
 - (2) Waterslides
 - (a) How would that be run?
 - (b) Bracelets are color coded--- pay extra to include a water slide
 - (c) Run by Mrs. Small
 - (3) Smaller activities: dunking Mr. O,
 - (4) Cafeteria: movie (free), face painting (for a fee)
 - (5) Food- still in process of finalizing it, ideas so far
 - (a) Food trucks are hard due to can't guarantee a count, take up the space
 - (b) BRUG bakery got a donation of cookies (to sell)
 - (c) Hot dogs, cookies, shave ice, chinese pretzels
 - (d) Best to check with Mrs. Small regarding regulations for cooking
 - (e) Popcorn
 - (6) Security/First Aid: needed
 - (7) Parking: KCC, awaiting a response from them
 - (a) In previous years, shuttle was donated by the YMCA, small fee to use KCC corner lot, but not many people used it, so not necessary
 - (b) Reserved parking needed for faculty
 - (c) Decided no need to rent extra parking
 - (8) Will send out flyer to ask for donations, donors

4) Committee Reports

- a) Teacher Representatives- Tanner Marsh
 - i) Christmas show: Dec 19
 - (1) Practices begin this week
- b) December Meeting Chair, Namie Wong
 - i) Schedule - Same as last year:
 - 5:00 - Bento pick up
 - 6:00 - PTA general membership meeting
 - 6:15 - Kindergarten performance:
 - Hannah Montana's "Rocking around the christmas Tree"
 - Jingle bells in 3 languages, (Japanese, Hawaiian, French)
 - 6:45 - Pictures with Santa
 - 7:45 - Clean up (and hopefully be out by 8:00)
 - ii) Santa - Santa suit found, so will need to contact possible Santa. If he cannot make it, schedule will be adjusted. (No Mrs. Claus.)
 - (1) Mel's contact is a lot bigger than Shannon\
 - iii) Toys for Tots - Program closes on December 8 so we won't be having it
 - iv) Parking - parents can begin parking 4:45 PM

- c) March Meeting, Tricia Kunihiro(absent); Heather Florendo shared information that Tricia asked to share
 - i) Reflections Contest: help needed on Friday, Nov 16 from 3:00-5:00 & Monday, Nov 19 from 3:00-6:00. Help needed to organize, categorize, and display all of the entries.
 - ii) Judging needed on Nov 19 at 6:00-6:30
 - iii) Prepare winners of the contest and submit them into the state contest needed Monday, Nov 26 from 3:00-6:00
 - iv) Heather to ask Tricia to email the board with details
 - v) Nov 14 Reflections deadline

- d) May Meeting Chair, Misty Sumida
 - i) Date selection-- who decides? Teacher or Mrs. Small
 - ii) 2nd Grade show-- Tanner Marsh to ask 2nd grade for a date
 - iii) Recommended that PTA Board attend all general meetings

- e) Special Activities Chair, Mirasol Domingo-Panoke
 - i) Thanked all who volunteered on movie night
 - ii) \$524.17 raised
 - iii) Dec 6- Christmas parade
 - (1) Student council to help with banner
 - (2) Light snacks/water provided after parade-- so need a volunteer to stay in DOE food service branch to have an area to gather after parade
 - (3) Need 2 people: hold Kahili
 - (4) 2 songs: All 1st → 5th grade students know the songs, just K need to be taught the songs
 - (a) Liholiho No Ka Oi
 - (b) Liholiho Sings to You
 - (5) Flyer to be sent out this week because waiver needed for participation
 - (6) Parents must supervise their children during parade

- f) Donations Chair, Janel Denny
 - i) Posted donation requests and thank you's
 - ii) Donations should be going to the teacher

- g) Hospitality, Carolyn Wilcox

- h) Webmaster, Kawehi Onekea
 - i) Posts are up to date

- 5) Unfinished Business

a) Pumpkins-- Mrs. Choy working on a refund for parents who received rotten pumpkins, a little over \$300

6) Adjournment: The meeting adjourned at 7:15 PM



11/5/18

Reimy Kuroda

Secretary

Liholiho Lualima PTA